

Friday, 5th January 2024

Dear Parents and Carers

Update to Study Zone Organisation, January 2024

Firstly, I hope you have all had a restful and enjoyable Christmas break.

As we begin the spring term, I wanted to write to update you on a change to the organisation and allocation of Study Zones for students who do not complete home learning tasks.

Home learning is vital in securing new learning and knowledge into the long-term memory of students and strengthening their ability to effectively recall and use this information. We expect all students to effectively engage with this, and all staff will set a Study Zone consequence for students who do not complete the home learning set.

Previously, a student who has not completed a piece of home learning has been allocated a 'same night' Study Zone. We have recognised that this has often led to challenges for students regarding transport or after-school commitments. To alleviate this, we will be moving to the following process with immediate effect:

If a student does not complete a piece of homework, staff will continue to log this on to our Arbor system. On a Friday afternoon, all incidents of missed homework will be reviewed, and students will be allocated a Study Zone session for the following week. Parents and Carers will be informed on a Friday afternoon if their child has been allocated a Study Zone, and the message will include the date of the session, and if the missed home learning was book or computer based.

We are confident this will allow families time to adequately prepare for students to attend these Study Zones but will also ensure students are able to access the appropriate facilities to complete their home learning. By moving to this system, we have been able to create additional capacity for computer-based work, ensuring students are able to use the time effectively.

This new system will also allow us to identify absent students, and to reset their Study Zones for the next available session; ensuring students are not marked as absent for the session or receive further escalated consequences whilst not present at school.

We will also be introducing an extended Senior Leader Study Zone on a **Friday** that will run until **4.30pm**. Students who do not attend their Study Zone when allocated will be assigned to this session. Parents and carers will receive contact to confirm this. If a student does not engage with this extended session, they will be allocated a period of time in our Room 28 Reflection Facility as an escalated consequence.

We would also like to take this opportunity to remind you of the support available to all students for the completion of home learning, as we offer a Homework Club every night of the week which is supported by staff members. In addition to this, the library is open each evening after school as a facility for students to complete both online and book-based home learning.

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Thank you for your ongoing support.

Yours sincerely

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